



www.maricopaeducationfoundation.org

Grant Application

If applying for multiple grants, please complete a separate application for each.

Grant Application Guidelines

Application Criteria

1. Grants are intended to enhance and supplement the adopted school curriculum
2. Grants should be linked to the District strategic plan and building improvement plan
3. Funded projects must have clearly defined, measurable goals
4. Funded projects must be implemented during the indicated school year
5. Grant funds are NOT available for project reimbursement
6. Grant funds are NOT available for salaries or stipends
7. Grants must be submitted to the Foundation's Grant Committee by the 10th of each month. The committee will make its recommendation to the Board for final approval. The Foundation meets on the third Thursday of each month. Applicants are invited to address the Board if they so desire. If the submittal is late, it will be reviewed at the next month's meeting.

Grant Package Content Requirements

A complete grant application must include the following:

- Applications will be submitted on the Foundation website
- Statement of Need** – Describe the project's potential to meet the needs of the targeted student population
- Project Description and Timeline** – Briefly identify the major activities and materials involved in the project and timelines to meet the goals of the project
- Project Goals** – Describe how the project fits into the District plan and the school improvement plan
- Plan for Project Evaluation**
- Project Budget** – Breakdown on all project costs. If applicable, provide approval from the Business Office relating to various vendors
- Approval from the Technology, Curriculum and/or Facilities Departments, if applicable
- The original plus four (4) copies of the complete grant application package

Awardees will be required to complete a one page evaluation upon project completion. All materials purchased through each grant are the property of the school district. Any unspent dollars must be returned to the Maricopa Education Foundation upon project completion.

Grant Submission Process

- Please submit the original and four (4) copies of the complete grant application
- Send full grant package to:

Maricopa Education Foundation
P.O. Box 1378
Maricopa, AZ 85139

- Please email questions to grants@maricopaeducationfoundation.org

Grant Application Form
(Please Type or Print)

PROJECT DIRECTOR/APPLICANT INFORMATION	
Project Director	_____
Project Director Telephone	_____
Email Address	_____
School Name	_____
School Address	_____
School Telephone	_____

PROJECT INFORMATION	
Project Title	_____
Grade Level/Subject Served	_____
# Students Served by Project	_____
Grant Amount Requested	\$ _____
Estimated Total Project Costs	\$ _____
Project Summary (Limit to 100 words or less):	

I certify that all facts, figures and representations made in this application are correct to the best of my knowledge.

Project Director Signature **Date**

Building Principle/Program Supervisor Signature **Date**